

Leonardo Fonseca Medeiros da Silva

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11-33 Maddison street ,Redfern

❖ **Professional Experience:**

Agencies positions – Sydney, Australia (Jun 2019 until March)

Part- Time

I've been working in functions during 7 months in Sydney. I have had more than 100 functions. My positions are:

- Bar man;
- Waiter
- Runner;
- Cashier;
- Reception;
- Kitchen hand.

Sette Café – Sydney, Australia (September 2019 until January 2020)

Cafe Worker – All Rounder – Part time

- Took and filled guest beverage and food orders in a timely and courteous manner.
- Prepared food and beverage orders as required.
- Maintained high customer service standards at all times.
- Operated cash register and credit card machine in guest payment processing.
- Informed guests of daily specials and food ingredients as requested.

Intern in AccorHotels– Rio de Janeiro -Brazil (Mar 2015 – Mar 2017)

Apprentice:

- Support in meeting and assembling and disassembling events;
- Serving tables and taking orders & Bringing food to the table;
- Explaining the menu and dish of the day.

Corporate events and big events/festivals Rio de Janeiro - Brazil – Freelancer (many dates)

Bar Staff:

- Serving customers and taking payments;
- Bartender / Interacting with customers, taking orders and serving drinks; Responsible for hygiene and cleaning of workspace and utensils (Fair Rio Academy Course during 2 weeks)
- Taking orders and pouring drinks from bottles or cans;

❖ **Education and courses:**

- Business VET Course, Intermediate Level, ILSC College - Sydney, Australia (Sept 2019 to present);
- Graduate on Business manager, IBMEC – Rio de Janeiro, Brazil (June 2013 to June 2019);
- RSA Course – Le'Culinaire Hospitality Institute (Sep 2019);

❖ **Skills:**

- Language: Portuguese – Native / English – Intermediate;
- Computer skills: Office (excel, Power Point, Word, Paint), Xero, Visio;
- Workaholic, addicted to events. Work well under pressure, team worker, multi task, eye for details.

❖ **Availability:**

Weekdays – Full time

Weekend – School class – Saturdays

❖ **Reference:**

Marcus Brito - Bartender at Cafe Sydney / Marcusmvbc@hotmail.com +61 421 621 326

Marina Barreiros - Coworker - +61 451 426 756